

**Christ Church CE; Lewis Street & Lark Hill  
Primary Schools  
Remote Learning Policy**



|                            | Christ Church C.E.    | Lewis Street        | Lark Hill           |
|----------------------------|-----------------------|---------------------|---------------------|
| <b>Date</b>                | <b>October 2020</b>   | <b>October 2020</b> | <b>October 2020</b> |
| <b>Review Date</b>         | <b>January 2021</b>   | <b>January 2021</b> | <b>January 2021</b> |
| <b>Designated Governor</b> | <b>D. Nightingale</b> | <b>A. Reynolds</b>  | <b>M. Woodhouse</b> |
| <b>Signature</b>           |                       |                     |                     |

From September 2020, if children are asked to self-isolate for any of the following COVID-19 related reasons, school will provide remote learning from the next school day:

- Extremely clinically vulnerable children, who have received a letter from their doctor advising them to shield.
- Children who are advised to self-isolate for 10 days by Salford’s track and trace system because they have been a close contact of a person who has tested positive for coronavirus outside the school.
- Children who are asked to self-isolate for 10 days by school because they have been a close contact of a person who has tested positive for coronavirus within their school bubble.
- Children who cannot attend school due to a locally or nationally imposed lockdown.

**Remote Learning Expectations**

All children will be expected to engage in any remote learning set for them. Teachers will monitor children’s engagement in remote learning, and will expect children to spend up to 3 hours a day engaged in remote learning tasks. We will not expect parents to replicate a school day, but routines are helpful and there are resources available online to support parents in this regard such as:

<https://www.pitreferrals.org/links-and-resources/resources-for-home-and-school-during-the-covid-19-crisis/>.

Teachers will not expect children who are unwell to engage in remote learning. When bubbles are closed, teachers will share work daily using Zoom, Tapestry for EYFS, SeeSaw for Years 1 – 3 (Year 1 to 6 at Lark Hill) and Google Classroom for Years 4-6 (Christ Church & Lewis Street). This will include tasks to be carried out; as well as details of where to find resources and how to submit work. Expectations around TTRockstars and reading will remain the same. Children alongside their parent(s) / Carer(s), agree to online learning user agreement.

**Remote Learning content**

At Christ Church CE, Lewis Street and Lark Hill Primary School, our Remote Learning offer will enable children to continue to master the skills and knowledge set out in the curriculum for their year group and/or stage of learning. Teachers will provide the following:

- Daily Maths tasks.
- Daily English tasks – Reading and/or Phonics; and/or Writing including Spelling.
- One other curriculum area per day, with PE being taught live at least once a week. (Encourage physical activity – PE; yoga; dance or Joe Wicks etc...)

**Contact with teachers**

Teachers will ensure that they are in regular contact with all children during any period of remote learning. Where work is submitted, feedback will be given daily. This maybe written and/or verbal. There will be a minimum of one individual telephone call to each family during every two-week period.

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## Remote Learning resources

As part of the remote learning offer at Christ Church CE, Lewis Street and Lark Hill Primary Schools, teachers will provide a range of learning opportunities, including:

- Live lessons in cases where the whole class/bubble is shut.
- PowerPoints that are used in school should be emailed home where the whole bubble is not closed using Teachers2Parents, SeeSaw or Google Classroom.
- Pre-recorded videos enabling concepts to be explained to children on screen.
- Links to websites and games to play.
- On-screen worksheets and reading material which is differentiated appropriately.
- If a whole bubble is closed, paper-based activities should be available for children.
- If a whole bubble is closed, children who are unable to access on-line learning and /or children who find it difficult to engage with on-line learning, will be sent alternative provision.
- Teachers will keep a register of who is accessing remote learning.

If a live lesson is scheduled, only children who have accepted the teacher's invitation will be able to take part. During any live lesson, children will be able to see the demonstration or slides on screen and hear their teacher's voice. Children will be asked to disable their own audio functions and the session will be locked. Children will be able to ask questions during the session via the messaging function so that the teacher can respond to these appropriately as the session progresses. As well as online learning, workbooks and paper-based resources will be sent home so that children can continue to access the curriculum if online learning is not possible. Teachers will specify which sections, sheets or pages children should complete. Teachers will not expect parents to print resources off at home in order for children to be able to access their learning.

## Remote Learning support

Teachers will use daily assessment and feedback to determine whether children require additional support with any aspect of their remote learning. Children who are accessing work through paper-based activities will submit work via email and will receive feedback. If further support is required, teachers may supplement or change tasks for the class or for groups of children or individuals. Parents and carers can contact teachers for remote learning support and guidance at any time by emailing the school office:

[christchurch.ceprimaryschool@salford.gov.uk](mailto:christchurch.ceprimaryschool@salford.gov.uk)  
[larkhill.primary@salford.gov.uk](mailto:larkhill.primary@salford.gov.uk)  
[lewisstreet.primaryschool@salford.gov.uk](mailto:lewisstreet.primaryschool@salford.gov.uk)

Every effort will be made by staff to ensure that work is set promptly. Should accessing work be an issue, parents/carers should contact school for support. If you do have concerns about the remote education being provided by your child's school, please discuss these first with the classroom teacher and if necessary, the Head of School. If, having done so, you remain concerned, you can approach Ofsted.

**Pupils will be expected to complete all work set. If work is incomplete, staff will message after two days of no work completed. If work remains incomplete, they will follow up with a phone call.**

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## Online Safety

Children are taught how to stay safe online as part of both our Computing and Personal Development curriculum. Regular reminders are posted on the school website and class Seesaw/Google Classroom pages by our Computing Lead Teachers.

## Locally or Nationally imposed lockdown

Staff will enable any vulnerable and critical workers' children attending school during a locally or nationally imposed lockdown, to engage in the remote learning opportunities provided by their teachers.

We will continue to review the quality of our remote learning offer, and any changes to this policy will be communicated with parents and carers. This policy should be considered alongside the following DFE guidance:

<https://www.gov.uk/guidance/get-help-with-remote-education>

<https://www.gov.uk/guidance/supporting-your-childrens-education-during-coronavirus-covid-19>

## Appendix 1- Virtual Learning Protocols

# Protocols for Virtual Lessons

### Safeguarding protocols:

- By accessing a Zoom/Google Classroom lesson all parents/carers are agreeing to their child taking part in a live streaming lesson and confirming that they have discussed the protocols with their son/ daughter and that their son/daughter will abide by these protocols. If parents have any safeguarding concerns they can report this directly to the school by phoning the school or via the following e-mails:  
[christchurch.ceprimaryschool@salford.gov.uk](mailto:christchurch.ceprimaryschool@salford.gov.uk)  
[larkhill.primary@salford.gov.uk](mailto:larkhill.primary@salford.gov.uk)  
[lewisstreet.primaryschool@salford.gov.uk](mailto:lewisstreet.primaryschool@salford.gov.uk)

- Normal school rules apply but in a virtual setting.

#### **This includes:**

- Being polite and kind in everything we say.
- Being respectful and tolerant.
- Focused listening without distractions (including switching off other devices).
- Children arrive ready to learn (drink available, use the toilet and a pen/paper).
- The invitation link to the live streaming lesson will be sent out via text, Tapestry, Seesaw or Google Classrooms. Lesson links are confidential and cannot be shared outside of the class.
- Unless agreed with the class teacher children should enter the virtual lesson with their camera on and name displayed clearly.
- In line with GDPR if you do not wish to share your image on screen but wish to participate in the lesson please email the school office who will forward your request onto the relevant member of staff. Please ensure you inform school of this as soon as possible.
- Each lesson will include two members of staff from school for the safeguarding of all.
- Recording of the lesson, other than by the member of staff, is expressly forbidden.
- In order to allow the lesson to progress smoothly students should mute and raise their hand to speak. During lessons the chat feature is to only be used at the teacher's direction.
- Children should be in a room in the house readily accessible by other adults in the household.
- Children should be appropriately dressed and there should be no private images on display.

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| School   | Parent   | Child  |
|--|--|--|
| <p><b>The school will do its best to:</b></p> <ul style="list-style-type: none"> <li>➤ Provide an environment which has been risk assessed in response to the COVID-19 infection - please see full risk assessment on school website.</li> <li>➤ Adhere to the social distancing rules as set out by the government as much as we reasonably can whilst in school;</li> <li>➤ Provide a curriculum that meets the needs of your child's well-being, mental health and academic needs;</li> <li>➤ Contact parents/carers if your child displays symptoms of COVID-19, isolate them from other children and supervise them until a parent/carer can collect;</li> <li>➤ Inform you if staff or children in your child's 'bubble' show symptoms of COVID-19 as this will mean you can choose to keep your child at home until a COVID-19 test has come back negative. The bubble concerned will be closed for 14 days if there is a positive test;</li> <li>➤ Continue our clear and consistent approach to rewards and sanctions for children as set out in the Behaviour Policy as well the expectations outlines in this agreement;</li> <li>➤ Communicate between home and school through letters, text, email, Seesaw and the school website.</li> </ul> | <p><b>To help my child at school, I know and understand that:</b></p> <ul style="list-style-type: none"> <li>➤ If my child, or anyone in my household, shows symptoms of COVID-19, I will not send them to school, we will self-isolate for 14 days as a family, I will get them tested and I will let the school know the result as soon as possible via email;</li> <li>➤ I will ensure I self-quarantine my child for 14 days if anyone in my household has returned from another country;</li> <li>➤ If my child, or another child in the group, shows symptoms of COVID-19 at school, I will collect my child from school immediately;</li> <li>➤ When dropping off and picking up, I will keep to the strict school timings for my child;</li> <li>➤ My child must not bring things into school other than: a water bottle, a packed lunch (if applicable), pencil case (left in school), reading book, sun cream &amp; hand sanitiser but no other items.</li> <li>➤ My child will have their temperature taken during the day if they feel or present as being unwell</li> <li>➤ I will need to remind my child about social distancing rules but accept they are difficult to follow and that my child may not always do this successfully</li> <li>➤ My child will need to use good respiratory and hand hygiene;</li> <li>➤ I will not be allowed into the school without a pre-arranged appointment – make appointments via email;</li> <li>➤ Read all letters/messages/emails that are sent home;</li> <li>➤ Inform the school immediately of any changes to parents/carer and emergency contacts details.</li> <li>➤ If my child is deemed unsafe, he/she will be sent home and cannot return to school until they can be safe.</li> </ul> | <p><b>I will do my best to:</b></p> <ul style="list-style-type: none"> <li>➤ Adhere to the social distancing rules in class and in the playground;</li> <li>➤ Tell an adult if I feel unwell;</li> <li>➤ Not bring things into school from home, or take things home from school (other than my water bottle and a packed lunch if applicable), any pencil case, reading book, sun cream, hand sanitiser brought into school will be kept at school and not taken home until the end of term;</li> <li>➤ Only use the equipment provided to me by school and the contents of your own pencil case and no one else's;</li> <li>➤ Not mix with any other children in the school outside of my "bubble";</li> <li>➤ Only enter and exit the school building from the designated gate;</li> <li>➤ Follow good respiratory hygiene: coughing and sneezing into elbow or tissue (catch it-bin it-kill it);</li> <li>➤ Follow good hand hygiene – use soap and water for 20 seconds/ hand sanitiser;</li> <li>➤ Only use public transport if absolutely necessary and ensure I socially distance and wear a face covering, if I do;</li> <li>➤ Behave well at all times to maintain the safety of myself and others;</li> <li>➤ Follow these expectations and know that if I don't, I will be sent home and will not be able to come back into school until I can be safe.</li> </ul> |
| <p>Signed on behalf of the school.....<br/>Date.....</p>   | <p>Signed by parent/carer .....<br/>Date.....</p>  | <p>Signed by child .....<br/>Date.....</p>   |